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## MEMORANDUM

May 4, 2007

To: All Library Directors

From: South Dakota State Library

For many years the South Dakota State Library has supplemented local library services by collecting popular fiction, children's picture books, and a wide range of non-fiction, all of which were available for public check out from the State Library. Now, as we move forward with the new mission of the State Library, we will no longer be collecting in these areas. Many of the materials currently owned and housed by the State Library need to be disbursed. We are, however, keeping South Dakota related materials, regional materials, and regional Native American materials, and the library development professional collection.

Based on recommendations in the reorganization plan for the South Dakota State Library, portions of the collection will be relocated to interested libraries. Criteria for participation in this program are:

- By signed agreement, materials received from the State Library must continue to be publicly circulated
- Libraries must have an automated circulation system that is Z39.50 compatible, or will have by January 1, 2009
- Libraries should contact the State Library to make arrangements for the transfer of materials.

The stipulation for accepting materials is:

- The minimum amount of materials to be accepted is a box weighing no more than 40 pounds

Note: the number of volumes in each box may vary

Ideas for library collaboration:

- Libraries (public, school, or academic) in the same area may form a consortium if one library does not have the room to house the minimum amount of materials required, as long as all libraries meet the program participation criteria listed above
- If a library receives some materials that are not appropriate for their collection, they may opt to exchange with another library that meets the program participation criteria listed above

Enclosed with this letter is a survey. If you are interested in receiving materials, please fill out the survey and mail it to the State Library by **June 1, 2007**.

Sincerely,

Management Team  
South Dakota State Library

## Disbursement Survey

**LIBRARY NAME** \_\_\_\_\_

**CITY** \_\_\_\_\_

**Please specify how many boxes your library requests**

<b>Boxes</b>	<b>Non-fiction by Subject area</b>
	Philosophy (General)
	Speculative philosophy
	Psychology
	Christianity
	The Bible
	Doctrinal Theology
	Practical Theology
	Christian Denominations
	Technical Chronology. Calendar
	History (General)
	Great Britain
	Central Europe
	Russia. Soviet Union. Former Soviet Republics – Poland
	Asia
	Africa
	America
	United States (excluding regional Native American history)
	United States local history (excluding South Dakota and regional history)
	Latin America. Spanish America
	Geography (General). Atlases. Maps
	Recreation. Leisure
	Industries. Land use. Labor
	Social pathology. Social and public welfare. Criminology
	United States law
	Theory and practice of education
	Literature on music
	Decorative arts
	Science (General)
	Mathematics
	Astronomy
	Physics
	Chemistry
	Geology
	Natural history - Biology
	Zoology
	Public aspects of medicine
	Internal medicine
	Pediatrics

	Therapeutics. Pharmacology
	Agriculture (General)
	Plant culture
	Animal culture
	Mechanical engineering and machinery
	Electrical engineering. Electronics. Nuclear engineering
	Motor vehicles. Aeronautics. Astronautics
	Chemical technology
	Manufactures
	Handicrafts. Arts and crafts
	Home economics